



SUSSEX MUSICIANS' CLUB

CONSTITUTION & BYE-LAWS

updated 28th April, 2018

Constitution

1. NAME - this club shall be known as the SUSSEX MUSICIANS' CLUB.
2. OBJECTS - The objects of the Club shall be the performance of music of the highest possible standard by members of the Club for the enjoyment of all.
3. MEMBERSHIP - Membership shall be open to professional and amateur musicians and those keenly interested in music. Anyone wishing to join the Club shall complete a form of application and their acceptance may be subject to the approval of the Committee.
4. OFFICERS - There shall be four officers of the Club: the President, the Hon. Secretary, the Concert Organiser and the Hon. Treasurer. The Hon. Secretary, Concert Organiser and Hon. Treasurer shall retire annually but be eligible for reelection. The President shall hold office for no more than two years at a time, and after holding office shall not be eligible for re-election as President for the ensuing year, but may be nominated for election to other Officer positions or as an ordinary member of the Executive Committee.
5. MANAGEMENT - The Management of the Club shall be vested in a Committee elected by the members at the Annual General Meeting and shall be known as the Executive Committee. It shall consist of the President, the Hon. Secretary, the Concert Organiser and the Hon. Treasurer and four ordinary members, who shall retire annually but be eligible for re-election the ensuing year.

A quorum shall consist of five members which must include the Hon. Secretary or someone empowered to act on their behalf.

At its first meeting after the Annual General Meeting, the Executive Committee shall elect:

- a member responsible for chairing its meetings for the coming year
 - a group of members, who together with the Concert Organiser shall form the Concert Sub-Committee for the year, which shall be chaired by the Concert Organiser and be responsible for managing the musical content of the Club's concerts.
6. SUBSCRIPTIONS - The annual subscriptions shall become due at the first concert of the Autumn session, the amounts being recommended by the Executive Committee and agreed at the Annual General Meeting for the ensuing year. The classes of subscription shall be as follows:
 - Full Members
 - Student Members

Members joining at the second session shall only pay half the annual subscription.

7. FINANCE - The financial year of the Club shall end on 31st March.

The mandates for the Club's bank accounts must require at least two signatories for each payment. The signatories nominated in the mandates shall all be members of the Executive Committee.

Any income and property of the Club shall be applied solely towards promoting the objects and aims of the Club. The division of profits or assets among the members of the Club is prohibited.

8. MEETINGS - There shall be two sessions of meetings a year between September and June.

The Annual General Meeting shall be held each year no earlier than 21st April and no later than 30th June. At the Annual General Meeting the following items must be passed:

- a) The Hon. Secretary's report of the preceding year.
- b) The Hon. Treasurer's statement of accounts.
- c) The election of Officers and Members of the Executive Committee.

An Extraordinary Meeting can be convened by the Hon. Secretary at the request of the Executive Committee or upon the written request of not less than ten members of the Club.

9. CHANGES TO CONSTITUTION & BYE-LAWS - The Club's Constitution and Bye-Laws may only be altered at an Annual General Meeting or Extraordinary Meeting. Proposed changes must be sent to members no later than 21 days before the meeting at which they are to be discussed.

10. DISSOLUTION - In the event of the Club being wound up, any assets remaining after the payment of debts and liabilities will be transferred to a charitable institution or institutions with similar musical objectives. No remaining assets will be distributed to members.

Bye-Laws

1. Members wishing to perform at Club concerts may be asked to attend an audition upon the request of the Executive Committee.
2. Encores are not permitted.
3. No member shall receive a fee for any performance for any Club meeting.
4. Guests may be brought to individual meetings of the Club, provided the appropriate payment is made.
5. Except where agreed by the Concert Sub-Committee, at least one performer taking part in each concert item shall be a member of the Club.

All communications should be addressed to the Hon. Secretary whose name and address will be found on the current session card.